

MADHYA PRADESH POWER TRANSMISSION COMPANY LIMITED



MANUAL

RIGHT OF INFORMATION REGULATION 2020

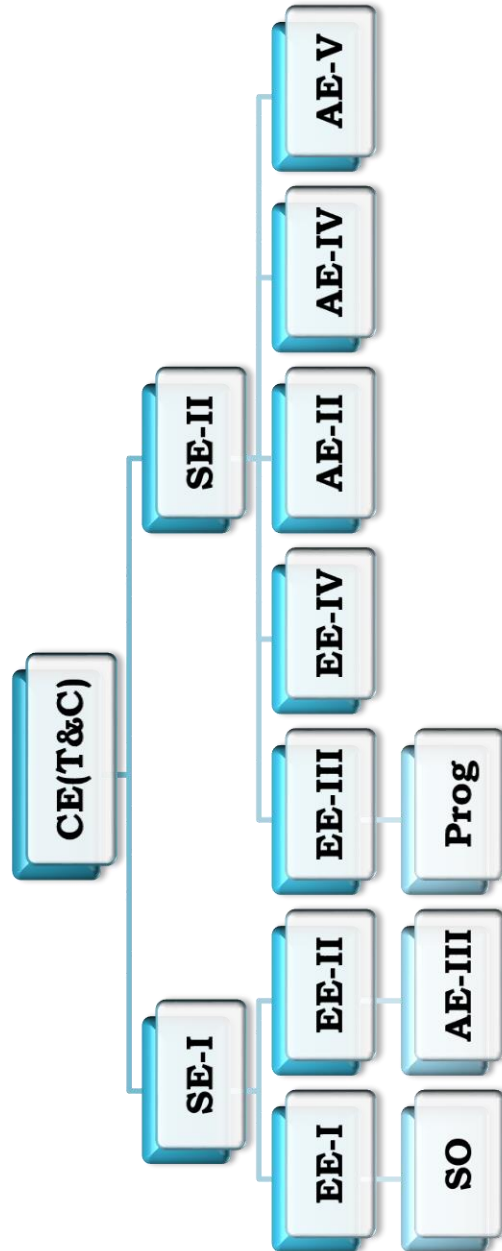
**CHIEF ENGINEER
(TESTING & COMMUNICATION)
JABALPUR**

July- 2020

**CONTENTS OF
MANUALCHIEF
ENGINEER (T&C)**

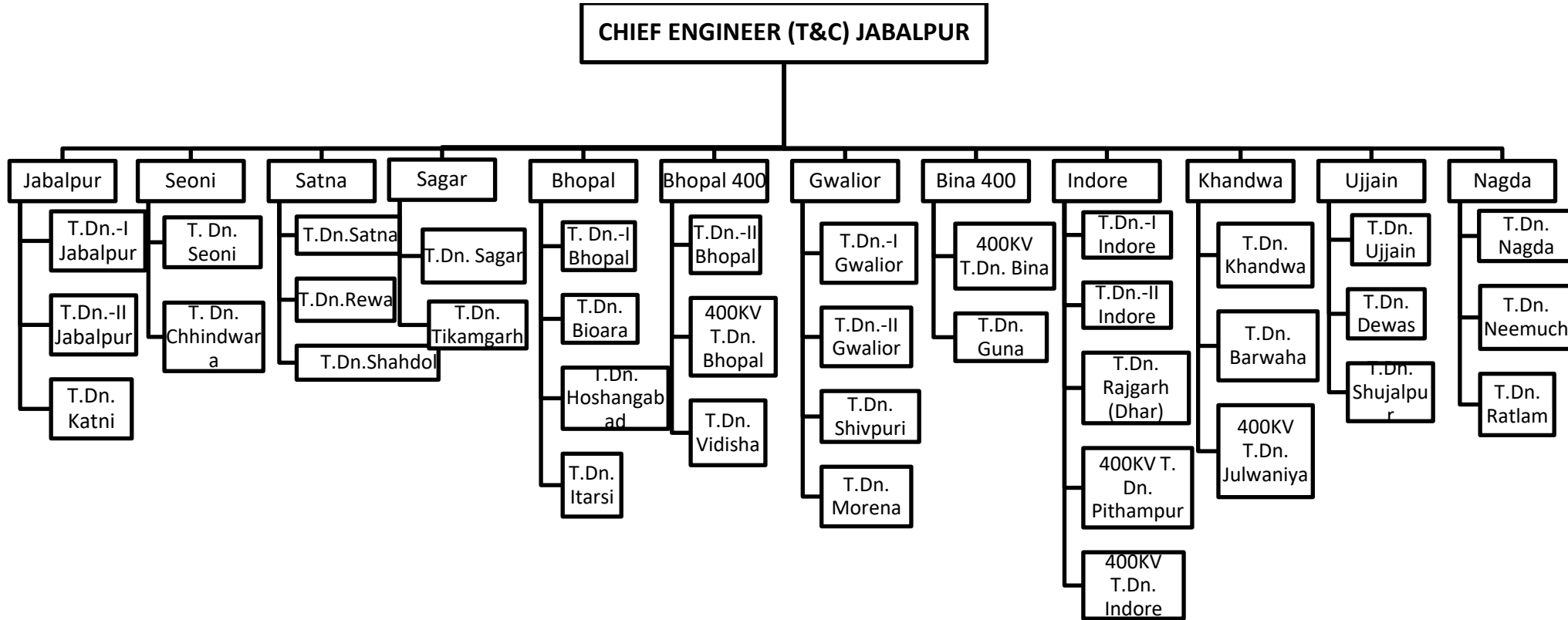
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A. Organization Set up



1. ORGANISATIONAL SET UP – U/S 4.1(b)(I)

FIELD SETUP OF T&C WING



1.B FUNCTIONS AND DUTIES OF EACH UNIT OF CHIEF ENGINEER (T&C) OFFICE

Sr.No	Unit/Section	Functions performed
1	Technical Section	<ol style="list-style-type: none"> 1. Analysis of major system disturbance / Tripping and remedial measures to avoid recurrence. 2. Commissioning, operation & maintenance of EHV substations. 3. PLCC system. 4. Constructional activities and EHV S/s already in service. <ol style="list-style-type: none"> a. Augmentation of Transformer capacity. b. Addition of Transformer capacity upto 132KV Class Transmission. c. Addition of new 33KV Bays. 5. Energy received at EHV S/s and Energy delivered to DISCOMS. 6. Coordination with other power units tie like PGCIL, NTPC etc in the matter related to protection, communication, metering etc. 7. Purchase of various items (including proprietary) related to EHV substations.
2	Administrative Section	<ol style="list-style-type: none"> 1. General Administration of employees. 2. Establishment matters related to employees. 3. Operation & Maintenance contracts of EHV S/s.
3	Accounts	Allocation of funds for CE Office and field units, monitoring of O&M expenditure of field units and CE Office.
4	Stores	No store attached to this office
5	Record Room	Record of all technical and establishment files related to day to day working of CE(T&C) office.

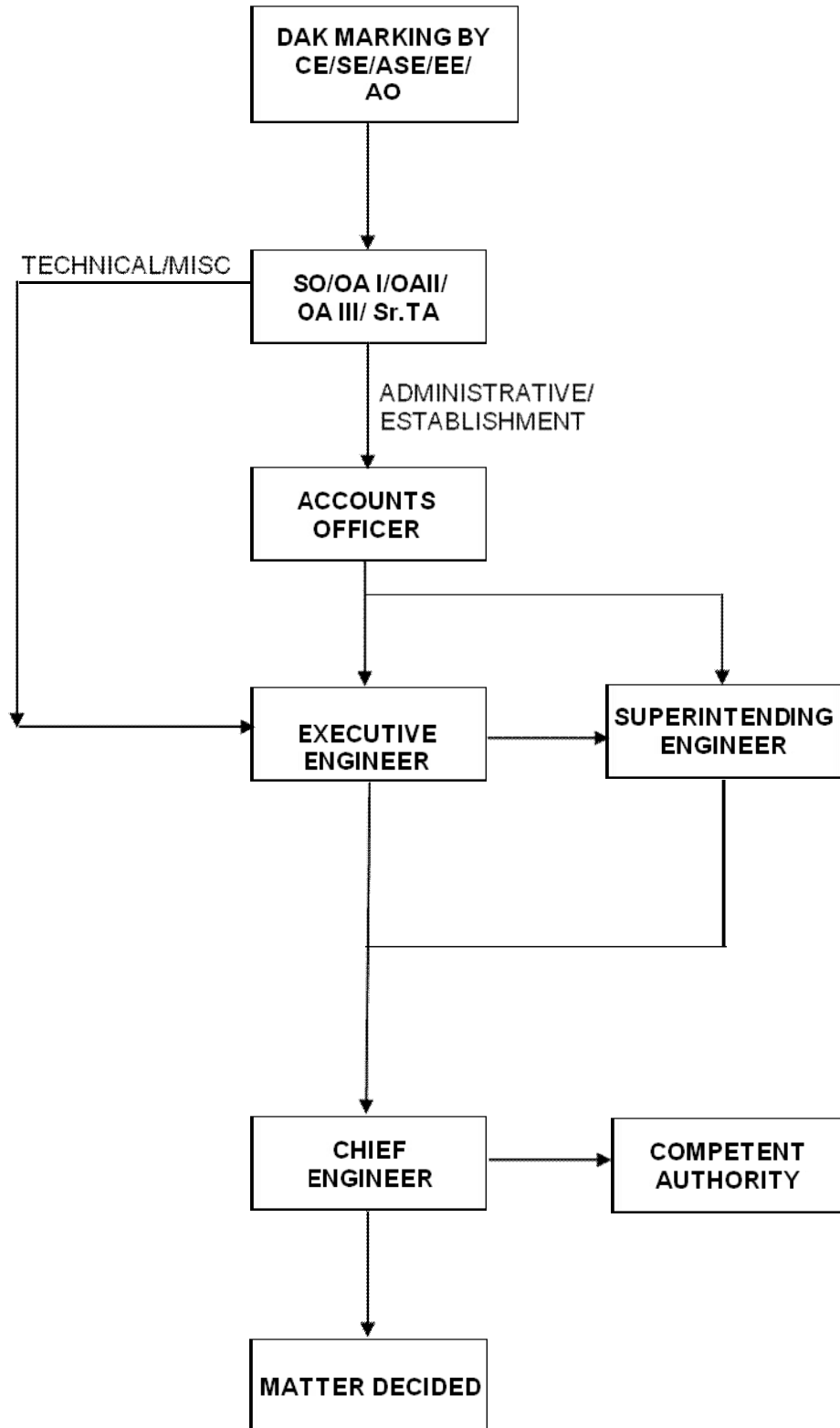
**2. Work distribution of each officer of Chief Engineer (T&C) Office
U/S 4.1 (b)(ii)**

S.No	Name	Designation	Works/Duties	
1	ER. Rajesh Kumar Shrivastava	CE	OVER ALL CONTROL OF T&C SETUP	
2	Er. S.R. Moghe	SE-I	1	MATTERS RELATED TO VIDHAN SABHA QUESTIONS AND ANSWERS
			2	MATTERS OF COMPLAINTS COURT CASE AND DEPARTMENTAL ENQUIRIES RELATED TO ESTABLISHMENT
			3	ESTABLISHMENT MATTERS RELATED TO CLASS III EMPLOYEES OF T&C AND MPPTCL .
			4	ERP RELATED MATTERS
			5	MATTERS RELATED TO CIVIL WORKS AND SETUP
			6	COMPLAINTS AND COURT CASE RELATED MATTER
			7	ASSETS AND ANNEXURE C/FINALISATION OF ACCOUNTS INCLUDING DEPOSITE WORKS ANDREPORTING TO CRA/MPERC/CFO
			8	MATTERS RELATED TO HIRING OF VEHICLES OF FIELD AND CE OFFICE
			9	MATTERS RELATED TO CIVIL WORKS AND SETUP
			10	MATTERS RELATED TO O&M AND R&M FUNDS, ANNUAL BUDGET AND ALLOCATION OF FUNDS
			11	MATTERS RELATED TO INSURANCE AND ACCIDENTS
			12	R&R ESTIMATES AND SURVEY REPORTS
			13	REVOLVING FUND AND OTHER OFFICE EXPENDITURE OF CE OFFICE MAINTAINING OF CASHE BOOKMAINTAINING OF CASH BOOK
			14	COMPLAINTEES RELATED TO ESTABLISHMENT MATTERS
			15	MATTERS RELATING TO RTI ACT 2005
3	ER. P.K. Gargav	SE-II	1	CORRESPONDENCE RELATED TO TRIPPINGS, RELAY COORDINATION, RELAY SETTINGD, GRIDDISTURBANCE AND OTHER SYSTEM RELATED ISSUES.
			2	COMMUNICATION RELATED MATTERS
			3	MATTERS OF PURCHASE AND CONTRACT PROPOSALS INCLUDING ERECTION AND O&M OF S/S
			4	MATTERS RELATED TO CAPITAL WORKS.
			5	MATTERS RELATED TO PURCHASE OF FURNITURES
			6	MONITORING AND COMPILATION OF MONTHLY PROGRESS REPORT/MONITORING PROGRESS
			7	STORE INVENTORY RELATED MATTERS
			8	RELEASE OF MATERIALS FOR CAPITAL AND R&R WORKS
			9	RTU RELATED MATTERS
			10	MATTERS RELATING TO PGCIL/NTPC AND SEBS INCLUDING TRANSMISSION TARIFF CELL OR OTHER OFFICES INCLUDING OCC MEETING , OPEN ACCESS, CPP, NON CONVENTIONAL ENERGY ETC.
			11	PROPOSAL RELATED TO ADDITION/AUGMENTATION OF TRANSFORMERS CAPACITY IN EHV S/S AND OTHER MATTERS RELATED TO ESTABLISHMENT.
			12	MATTERS RELATED TO GRID CODE ELECTRICITY ACT. ETC.
			13	PERFORMANCE OF EQUIPMENTS AND INSTRUMENTS
			14	ENERGY AND ABT RELATED MATTERS
			15	MATTERS RELATED TO AUDIT PARA
			16	TRUE UP PITITION
			17	ERP RELATED MATTERS
4	ER. R.K. Gupta	EE-I	1	MATTERS RELATED TO VIDHAN SABHA QUESTIONS AND ANSWERS
			2	MATTERS OF COMPLAINTS COURT CASE AND DEPARTMENTAL ENQUIRIES RELATED TO ESTABLISHMENT
			3	ESTABLISHMENT MATTERS RELATED TO CLASS III EMPLOYEES OF T&C AND MPPTCL .
			4	R&R ESTIMATES AND SURVEY REPORTS

			5	ESTABLISHMENT MATTERS RELATED TO GRADATION LIST , PANELS AND HIGHER PAY SCALES OF ALL CLASS II EMPLOYEES OF MPPTCL.
			6	COMPLAINTES RELATED TO ESTABLISHMENT MATTERS
			7	MATTERS RELATING TO RTI ACT 2005
5	ER. A.B. Gupta	EE-II	1	PREPERATION OF DATA BANK FOR EHV S/S EQUIPMENTS AND OTHER RELATED MATTERS
			2	MATTERS RELATED TO CIVIL WORKS AND SETUP
			3	MATTERS RELATED TO O&M AND R&M FUNDS, ANNUAL BUDGET AND ALLOCATION OF FUNDS
			4	MATTERS RELATED TO INSURANCE AND ACCIDENTS
			5	ASSETS AND ANNEXURE C/FINALISATION OF ACCOUNTS INCLUDING DEPOSITE WORKS ANDREPORTING TO CRA/MPERC/CFO
			6	MATTERS RELATED TO HIRING OF VEHICLES OF FIELD AND CE OFFICE
6	ER.R.K.Mor	EE-III	1	MONITORING AND COMPILATION OF MONTHLY PROGRESS REPORT/RETURNS
			2	RELEASE OF MATERIALS FOR CAPITAL AND R&R WORKS
			3	RA BILLS FOR PFC,ADB AND OTHERS EXPENDITURE.
			4	MATTERS RELATED TO SERVICE OF FIRMS ENGINEERS
			5	GIVING DETAILS OF PROGRESS TO CE(PLG. & DESIGN) REGARDING ALL TYPES OF CAPITAL WORKS AT EHV SUBSTATIONS
			6	MATTERS OF PURCHASE OF FURNITURES
			7	STORE INVENTORY RELATED MATTERS
			8	RELEASE OF MATERIALS FOR CAPITAL AND R&R WORKS
			9	MATTERS OF PURCHASE AND CONTRACT PROPOSALS INCLUDING ERECTION
			10	MATTERS RELATED TO ALL TYPE OF PROCUREMENT INCLUDING SPARES,LIVERIES,OFFICE WQUIPMENTS,FIRE FIGHTING EQUIPMENTS ETC. FOR FIELD AND OFFICES
7	ER. S.K. MULMULE	EE-IV	1	MATTERS OF MAINTANCE CREW & SECURITY OF ALL EHV S/S
			2	MATTERS OF COMPUTER OPERTOR CONTRACT
			3	NEW MATERIALS & SERVICES RELATED MATTER UPLOADED IN ERP
			4	COMMUNICATION RELATED MATTERS
			5	MATTERS RELATED TO ALOTMENT AND REPAIRS OF COMPUTER
			6	TELEMETERY AND RTU RELATED MATTERS
	ER.R.P ARORA	AE-I	1	COMMUNICATION RELATED MATTERS
			2	MATTERS RELATED TO ALOTMENT AND REPAIRS OF COMPUTER
			3	TELEMETERY AND RTU RELATED MATTERS
8	ER.MAYANK PANJWANI	AE-II	1	MATTERS RELATED TO SYSTEM DISTURBANCE AND TRIPPINGS INCLUDING DAILY TRIPPINGS, FORTNIGHTLY AND EXCESSIVE TRIPPINGS
			2	TRANSMISSION SYSTEM AVAILABILITY
			3	MATTERS RELATED TO WREB,MPERC,CRA CELL,LD AND POWER SYSTEM. PCC MEETING
			4	MATTERS RELATED TO TRANSMISSION PERFORMANCE STANDARD AND MIS
			5	PROTECTION SYSTEM RELATED MATTERS
			6	MONITORING OF MAINTENANCE AND UP KEEP WORKS
			7	PROPOSAL FOR ADDITION/AUGMENTATION OF TRANSFORMERS IN EHV S/S
			8	MATTERS RELATED X-MER TESTING
			9	MATTER RELATED TO NOMINATION FOR INSPECTION & TRAINING
			10	PERFORMANCE OF EQUIPMENTS AND INSTRUMENTS
			11	MATTER RELATED PROTCTION AUDIT
9	ER. ALOK SARAOGI	AE-III	1	MATTERS RELATED TO CIVIL WORKS AND SETUP
			2	COMPLAINTS AND COURT CASE RELATED TO CIVIL SETUP
10	ER.VILAS NAGHAT	AE-IV	1	MATTERS RELATED TO SYSTEM DISTURBANCE AND TRIPPINGS INCLUDING DAILY TRIPPINGS, FORTNIGHTLY AND EXCESSIVE TRIPPINGS

			2	TRANSMISSION SYSTEM AVAILABILITY
			3	MATTERS RELATED TO WREB,MPERC,CRA CELL,LD AND POWER SYSTEM. PCC MEETING
			4	MATTERS RELATED TO TRANSMISSION PERFORMANCE STANDARD AND MIS
			5	PROTECTION SYSTEM RELATED MATTERS
			6	MONITORING OF MAINTENANCE AND UP KEEP WORKS
			7	PROPOSAL FOR ADDITION/AUGMENTATION OF TRANSFORMERS IN EHV S/S
11	ER.ADITI DHURVEY	AE	1	MATTERS RELATED TO SYSTEM DISTURBANCE AND TRIPPINGS INCLUDING DAILY TRIPPINGS, FORTNIGHTLY AND EXCESSIVE TRIPPINGS
			2	TRANSMISSION SYSTEM AVAILABILITY
			3	MATTERS RELATED TO WREB,MPERC,CRA CELL,LD AND POWER SYSTEM. PCC MEETING
			4	MATTERS RELATED TO TRANSMISSION PERFORMANCE STANDARD AND MIS
			5	PROTECTION SYSTEM RELATED MATTERS
			6	MONITORING OF MAINTENANCE AND UP KEEP WORKS
			7	PROPOSAL FOR ADDITION/AUGMENTATION OF TRANSFORMERS IN EHV S/S
			8	MATTERS RELATED X-MER TESTING
			9	MATTER RELATED TO NOMINATION FOR INSPECTION & TRAINING
			10	PERFORMANCE OF EQUIPMENTS AND INSTRUMENTS
			11	MATTER RELATED PROTCTION AUDIT
12	MRS. MADHUBALA THAKUR	SO	1	TRANSFER CASES OF ALL CADRES INCLUDING VIP REFERENCES
			2	PREPARATION OF GRADATION,PANEL,PROMOTION AND ITS CORRESPONDENCE OF HPS OF ALLCADERS
			3	PREPARATION OF HIGHERPAY SCALES OF CLASS III AND CORRESPONDENCE OF HPS OF ALL CADRES
			4	ALL LEGAL CASES,COURT CASES AND ITS RELATED ALL WORKS AND CORRESOINDENCE
			5	COMPLAINTEES RELATED TO ESTABLISHMENT MATTERS
			6	MATTERS RELATED TO RTI ACT.
			7	ALL LEGAL CASES,COURT CASES AND ITS RELATED ALL WORKS AND CORRESOINDENCE
			8	COMPLAINTEES RELATED TO ESTABLISHMENT MATTERS
			9	MONITORING OF ALL SERVICE MATTERS OF CE(T&C) & FIELD OFFICES
			10	VIDHAN SABHA & RELETED MATTER, GENRAL SECTION i.e. RETIREMENT ,PF,PENTION,PASSPORT NOC,T.A. BILL,TOUR ADVANCE, MEDICAL BILL, OUT OF STATE JOURNY APPROVAL,STATIONARY, STATISICAL DATA, LEAV & HIGHER STUDIES CSASE.
13	ER. VIVIDHA DEHRIA	PROG.	1	MATTERS RELATED TO COMPUTER PROGRAMMING
			2	AVILABILITY RELATED SOFTWARE
			3	PROGRAMMING RELATED TO TRANSFORMER SKETCH BOOK
			4	ERP RELATED MATTERS

3. DECISION MAKING PROCESS U/S 4.1(b)(iii)
DECISION MAKING PROCESS
FOR THE OFFICE OF CHIEF ENGINEER (T & C)



4. CHIEF ENGINEER(T&C)

A) TIME NORM, IF DECIDED BY THE ORGANISATION. U/S 4.1(b)(iv)

B) QUALITY NORMS, IF DECIDED BY THE ORGANISATION.

C) QUANTITY TARGET, FOR THE OFFICE WORK TO BE DONE IN THE YEAR

S.No.	Particulars	Time Norm	Quality Norm	Quantity Target
A. Administration				
1.	Annual inspection of field offices & submission of report to the concerned offices	One month	-	12 Circle
2.	Action to appoint OIC and legal counsel in court cases related with establishment.	Three days	-	As per requirement
3.	Submission of reply to the half margin of Audit and submission to concerned audit office.	One month	-	As per requirement
B. Contract Section				
1.	To call tender for construction of new bays in charged EHV S/Ss	Seventy days	-	As per requirement
2.	To call tender for awarding O&M contract of EHV S/Ss	Seventy days	-	As per requirement
3. a)	To prepare proposal for obtaining approval on the basis of tenders received	Five months maximum	-	-
3. b)	To issue orders after obtaining approval from competent authority		-	-
4.	To arrange deposit of security & necessary documents & execute contract before staff of work.	Seven to Ten days	-	-
5.	To pass & forward the bills of contractors to Planning Office/RAO.	One month	-	As per requirement
6.	To conveying approval for engaging vehicle on hire for field Circles/Divisions.	Thirty days	-	As per requirement
C. Works				
1.	To submit requirement for material/ equipment to planning section	As per physical progress of work.	-	As per requirement
2.	For extension in currency period of estimates	Seven days	-	As per requirement
3.	For revision in estimate where the expenditure amount exceeds by 10%	Seven days	-	As per requirement
D. O&M				
1.	Daily tripping report	One day	-	As per requirement
2.	MIS information	Fifteen days	-	As per requirement
3.	Assets updating	One month after receipt of capitalization report	-	As per requirement
4.	O&M expenditure details	Fifteen days	-	As per requirement
5.	Survey report of failed/stolen material	Fifteen days	-	As per requirement
6.	Training of Officers and staff on different equipments	Fifteen days	-	As per requirement

5. LIST OF ACTS, RULES, REGULATIONS MANUALS, CIRCULARS RELATED WITH THE FUNCTIONING OF CHIEF ENGINEER (T&C) OFFICE CONSTITUTING THE ORGANIZATION. (ORIGINAL TEXT TO BE GIVEN IN ELECTRONIC FORM) U/S 4.1 (b)(v)

Acts

1. Indian Electricity Act1910
2. Indian Electricity Act1948
3. Indian Electricity Rules 1956
4. Indian Electricity Act2003

Rules

1. EstablishmentRules.
2. LeaveRules.

Regulations

1. CERC Transmission TariffRegulation.
2. CERC GridCode.
3. MPERC Transmission TariffRegulation.
4. MPERC GridCode.

Manuals

1. Technical Books &Manuals.
2. EstablishmentManuals
3. Cash Accounting Procedure1976
4. Delegation of power booklet(Board/MPPTCL)

Circulars

1. TechnicalCirculars
2. EstablishmentCirculars
3. AdministrativeCirculars
4. OtherCirculars

**6. STATEMENT OF VARIOUS CATEGORIES OF DOCUMENTS HELD BY
CHIEF ENGINEER (T&C) OFFICE U/S 4.1(b)(vi)**

S.No.	Name of Document	Kind of Document like Microfilm, Register, Books, Diskette etc.	Name and Contents of Document	Duration of Records
A. Establishment				
1.	Property	File & Register	Details of property of CE(T&C) Office	10 years
2.	TA Bill	File & Register	TA bills of officers & staff	10 years
3.	MR Bill	File & Register	MR bills of officers & staff	10 years
4.	CL	File & Register	CL record of officers & staff	10 years
5.	Attendance	Register	For attendance of staff	10 years
6.	Cash Book	Register	Cash transaction of CE(T&C)Office	10 years
7.	Bill	File & Register	Bills of suppliers	10 years
8.	Cheque receipt	Register	Cheques details	10 years
9.	Stationary	File & Register	Receipt & issue	10 years
10.	Receipt(UO & Gen)	Register	Receipts of documents	10 years
11.	Despatch(UO & Gen)	Register	Despatch of documents	10 years
12.	Service postage stamp	File & Register	Receipt & consumption	10 years
13.	Peon Book	Register	Distribution of daily dak	10 years
14.	Confidential (Receipt/ Despatch)	Register	Distribution of daily dak confidential dak	10 years
15.	Court cases	File	Maintenance of court cases	10 years
B. Contract				
1.	EMD	Register	EMD from suppliers/ Contractors	10 years
2.	Security Deposit	File	SD from suppliers/ Contractors	10 years
3.	Advertisement(NIT)	File	Advertisement issued to News Papers	10 years
4.	Order file	File	Issued to suppliers/ Contractors	10 years
5.	Services availed from firms	File	Details of services availed from manufactures.	10 years
C. Maintenance				
1.	Estimate	File & Register	Estimate sanctioned by CE(T&C) Office	10 years
2.	Survey report	File & Register	Survey reports of equipment's sanctioned by CE(T&C) Office	10 years
3.	Liveries	File & Register	Receipt & issue of Liveries	10 years
4.	Accident	File	Electrical fatal & non fatal accidents	10 years
5.	Theft	File	Theft of material	10 years
6.	O&M contract of S/S	File	Details of O&M of EHV S/S, Contract awarded by CE(T&C) Office	5 years

D. Technical				
1.	EHV S/S	FILE AND DISK	Details of 400/220/132 & 66KV Sub stations	Updated
2.	List of EHV consumer	FILE AND DISK	List of 220 & 132KV class consumers	Updated
3.	List of Interface points	FILE AND DISK	Interface points between Genco-Transco, Other Utilities, Transco Inter-state	Updated
4.	Progress of various works	FILE AND DISK	Progress of works and other constructional activities for works sanctioned by ADB/REC/ PFC/Nabard etc.	Updated
5.	Details of equipment of EHV S/S	FILE AND DISK	Details of various equipments installed at EHV Sub-stations	Updated
6.	Energy delivered to DISCOM	FILE AND DISK	Region-wise details of energy delivered to DISCOM.	Updated

7. I. **Structure of consultative committees in which public representatives are members including**
- * **Name of the Committee**
 - * **Copy of the Orders/Circulars for formation**
 - * **Functions**
 - * **Members**
 - * **Duties and responsibilities**
 - * **Accessibility of minutes for public U/S 4.1 (b)(vii)**
- II. **Proceedings, Minutes of the Meetings (copy to be made available and be given in the electronic form with hypertextlink)**

NOT APPLICABLE

8. I. Name of the Board, Council, Committees etc. including members and their qualifications. (Original text to be given in electronic form) U/S 4.1 (b)(vii)

S.No.	Name of the Body	Name of the members	Qualifications
NOT APPLICABLE			

- II. Order of the formation...
(Original text to be given in electronic form and to be hyper linked)
- III. Charter/Memorandum of Articles of Association.
(Original text to be given in electronic form and to be hyper linked)
- IV. Govt. instruction for the way in which meeting will be conducted. (Original text to be given in electronic form and be hyperlinked)
- V. Whether open to public or not
- VI. Availability of the proceedings/minutes of the last meetings
(Original text to be given chronologically in electronic form and to be hyper linked)

10. Monthly remuneration of Officers & staff of CE(T&C) , MPPTCL, Jabalpur U/S4.1(b)(x)			
S.No.	Name Shri.	Designation	GROSS PAY RS.
1	Rajesh Shrivastava	C.E.	266346
2	S.R. Moghe	S.E.	269704
3	D.K. Shaykwar	S.E.	182726
4	P.K. Gargav	S.E.	254714
5	R.K. Gupta	E.E.	228195.5
6	A.B. Gupta	E.E.	288710.5
7	R.K.Mor	E.E.	219830
8	S.K.Mulmuly	E.E.	226526
9	R.P.Arora	A.E.	194787
10	Mayank Panjwani	A.E.	113106
11	A.K.Sarawagi	A.E.	182022
12	Vilas Naghat	A.E.	124943
13	Aditi Dhurvey	A.E.	76604
14	A.K. Dehariya	P.S.	97484
15	Smt. Madhubala Thakur	S.O.	75926
16	Smt.Vividha Dehariya	Programmer (Contract)	49680
17	Smt.Vandna Patel	J.E.	63143
18	Smt.Sunita Thakre	J.E.(Contract)	35596.67
19	Supriya Bhangre	J.E.(Contract)	35010
20	Anoop Dubey	J.E.(Contract)	35340
21	Ravi K. Iyer	Jr.Steno	115347
22	Smt. Suman Raikwar	Jr.Steno	115782
23	A.K.Gupta	O.A.Gr.II	124855
24	Brindavan Kosta	O.A.Gr.II	110959
25	V.K. Pillai	O.A.Gr.II	107589
26	G.L. Chakarawarty	O.A Gr.III	100038
27	D.G. Makde	O.A Gr.III	90406
28	K.P Singh	O.A Gr.III	77845
29	Mayank Choubey	Sr. Testing Asstt.	53440
30	Gajendra Singh	T.Att.-II	40301
31	Priti Marskole	O.A Gr.III (Samvida)	20567.58
32	Ankit Paroha	O.A Gr.III (Samvida)	19660
33	Kandhi lal Yadav	O.A Gr.III (Samvida)	20586.92
34	Akash Kumar Mishra	O.A Gr.III (Samvida)	20586.92
35	Bharat Rajak	Sr.Line Att.	78578
36	Vinod Garg	Peon	71517
37	Rajendra Dubey	Peon	65684
38	Indraraj Giri	Peon	52365
39	SubhashVerma	Peon	46283
40	Santosh Kumar Soni	Att.-II	52645

**9. Directory of Officers & staff of CE(T&C) , MPPTCL, Jabalpur
U/S 4.1(b)(ix)**

S.No.	Name Shri.	Designation	Address	Telephone
1	Rajesh Shrivastava	C.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2660360 , 2702220
2	S.R. Moghe	Addl.C.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702204
3	D.K. Shaykwar	S.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	
4	P.K. Gargav	S.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702203
5	R.K. Gupta	S.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702205
6	A.B. Gupta	S.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702243
7	R.K.Mor	E.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702208
8	S.K.Mulmuly	E.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702210
9	R.P.Arora	E.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702209
10	Mayank Panjwani	A.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702245
11	A.K.Sarawagi	A.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702244
12	Vilas Naghat	JE	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702224
13	Aditi Dhurvey	JE	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702225
14	A.K. Dehariya	Programmer (Contract)	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702202
15	Smt. Madhubala Thakur	A.O.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702262
16	Smt.Vividha Dehariya	P.S.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702225
17	Smt.Vandna Patel	S.O.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702227
18	Smt.Sunita Thakre	S.O.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702225
19	Supriya Bhangre	S.O.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702227
20	Anoop Dubey	Jr.Steno	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702208
21	Ravi K. Iyer	Jr.Steno	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257

22	Smt. Suman Raikwar	O.A Gr. I	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702202
23	A.K.Gupta	O.A Gr. I	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
24	Brindavan Kosta	O.A Gr. I	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
25	V.K. Pillai	O.A.Gr.II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702210
26	G.L. Chakarawarty	O.A.Gr.II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702210
27	D.G. Makde	O.A.Gr.II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
28	K.P Singh	O.A.Gr.II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
29	Mayank Choubey	O.A.Gr.II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702224
30	Gajendra Singh	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
31	Priti Marskole	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
32	Ankit Paroha	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
33	Kandhi lal Yadav	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
34	Akash Kumar Mishra	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
35	Bharat Rajak	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
36	Vinod Garg	O.A Gr.III	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
37	Rajendra Dubey	J.E.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
38	Indraraj Giri	Sr. Testing Asstt.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
39	SubhashVerma	Sr. Testing Asstt.	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257
40	Santosh Kumar Soni	T.Att.-II	Ground Floor,Block No.4,Shakti Bhawan Rampur Jabalpur	2702257

11. ANNUAL BUDGET ALLOCATION AND EXPENDITURE STATEMENT
CHIEF ENGINEER (T&C) OFFICE U/S 4.1(b)(xi)

S.No.	Budget Head	Name of Work	Year	Allocation	Expenditure
1	OPERATION & MAINTENANCE	Repairs , Maintenance & renewal & replacement of EHV S/s & equipments	2019-20	6407.57	4526.00

12. PROGRAMMES AND BENEFICIARIES U/S 4.1(b)(xii)

- A. List of the programmes (in electronicform)**
- B. Norms for selection of the beneficiary (original text of the circular to be given in electronicform)**
- C. DetailedInformation**

S. No.	Name ofthe Programme	Administrative Department	Year	Amount Allocated	No. of Beneficiaries
NOT APPLICABLE					

13. LIST OF THE RECIPIENTS AND NATURE OF CONCESSION
U/S 4.1(b)(xiii)

S.No.	Name of concession	Name	Address	Year	Kind of support	Approximate value of Concession
NOT APPLICABLE						

14. INFORMATION AVAILABLE IN THE OFFICE (LINK WITH ITEM 6)
U/S 4.1(b)(xiv)

S.No.	Categories	Hard Copy	Electronic Form
1	DETAILS MENTIONED IN ITEM NO. 6		

15. FACILITY AVAILABLE (LIBRARY,PUBLIC COUNTER ETC) TO CITIZEN
FOR INFORMATION U/S 4.1(b)(xv)

S.No.	Facility	Name of Incharge	Duration of opening (time to be given)	Contact No. Telephone No.
NOT APPLICABLE				

16. **INFORMATION ABOUT THE PIO/DESIGNATION/ WORKING IN
CHIEF ENGINEER (T&C)OFFICE
U/S 4.1(b) (xvi)**

1. ASSISTANT PIO

* **Name** Smt. Madhubala Thakur
* **Designation** Section Officer
* **Tel. No.** 2702262
* **Place of Work and Address** O/o CHIEF ENGINEER (T&C), MPPTCL,
Block No. 4, Ground Floor
Shakti Bhawan , Rampur
Jabalpur-482008
* **Contact hours for public** 3:00 Pm to 4:00 Pm

2. PIO

* **Name** Er. R.K. Gupta
* **Designation** Executive Engineer
* **Tel. No.** 2702205
* **Place of Work and Address** O/o CHIEF ENGINEER (T&C) MPPTCL
Block No. 4, Ground Floor
Shakti Bhawan , Rampur
Jabalpur-482008
* **Contact hours for public** 3:00 Pm to 4:00 Pm

3. Appellate Officer

* **Name** Er.Rajesh Shrivastava
* **Designation** CHIEF ENGINEER (T&C)
* **Tel. No.** 2702220
* **Place of Work and Address** Block No. 4, Ground Floor
Shakti Bhawan , Rampur
Jabalpur-482008
* **Contact hours for public** 3:00 Pm to 4:00 Pm

17. ANY OTHER INFORMATION IN CITIZEN RELATED FACILITIES
U/S 4.1(b)(xvii)

NIL